



16 to 19 BURSARY FUND - FACTSHEET

From September 2011, young people who need some financial support to help them stay in education or training after 16 can apply to their school, college or training provider for the 16-19 Bursary Fund. Any payments will be linked to minimum standards of attendance, behaviour and progress, in line with government guidelines (see **THE SMALL PRINT** below).

WILL I BE ELIGIBLE FOR A BURSARY?

YOU MUST BE AGED 16, 17 or 18 on 31st AUGUST 2019 to apply

Level 1

The following students will be able to apply for a bursary of up to £1200:-

- Students in care
- Care Leavers
- Students receiving income support in their own name
- Disabled students receiving both Employment Support Allowance and Disability Living Allowance

Level 2

A discretionary award for all other students not applicable for a Level 1 bursary award, including students in receipt of free school meals.

WHAT COULD I RECEIVE?

Item	Priority 1 Students	Level 2 Students
Bursary	Up to £1,200 p.a. payable 4 weekly dependent on attendance & behaviour.	Up to £50 per month during the academic school year, dependent on attendance & behaviour.
Transport to/from School	Full payment of termly bus pass	
Business Dress	£50 per term towards the cost of Business clothing. Second & third terms require evidence of purchase and payable at 50% of claim.	

Text Books & Equipment	50% of cost payable on evidence of receipt. Purchase must be made in academic year of claim and must be essential to course of study.
Exam Resits	50% of cost. Resit must be in academic year of claim. Claim capped at £50.
Course Trips	£50 towards curriculum trips
UCAS	Full payment of application fee
University/job interview costs	Discretionary – upon application
Other	Please ask if you have urgent financial needs connected to your attendance at School or to your course of study.

HOW DO I APPLY?

- Collect an application form from the finance office/Sixth form office/School website
- Return the completed form to the School Finance Office **AS SOON AS POSSIBLE**
- For further information see www.direct.gov.uk/16-19bursary

THE SMALL PRINT

- Bursary payments will be made on a pro rata basis. This will happen every month.
- Payments to support additional expenses will be made once approval is made.
- Payment is dependent on full attendance, and will be reduced by 20% per week for each day or part day absence. All planned absence must be pre approved by Mrs Jordan or Ms Meacham.
- Should student behaviour, attitude or attainment fall below what is deemed appropriate, payment may be reduced or withdrawn.
- Behaviour is measured against the sixth form published behaviour monitoring policy in your student handbook.
- Progress is measured at the end of each assessment window i.e. each half term, against a student's target grades issued in September Y12.

Ysabel

Jordan

January 2019