



16 to 19 BURSARY FUND - FACTSHEET

From September 2011, young people who need some financial support to help them stay in education or training after 16 can apply to their school, college or training provider for the 16-19 Bursary Fund. Any payments will be linked to minimum standards of attendance, behaviour and progress, in line with government guidelines (see **THE SMALL PRINT** below).

WILL I BE ELIGIBLE FOR A BURSARY?

YOU MUST BE AGED 16, 17 or 18 on 31st AUGUST 2020 to apply

Level 1

The following students will be able to apply for a bursary of up to £1200:-

- Students in care
- Care Leavers
- Students receiving income support in their own name
- Disabled students receiving both Employment Support Allowance and Disability Living Allowance

Level 2

A discretionary award for all other students not applicable for a Level 1 bursary award, including students in receipt of free school meals.

WHAT COULD I RECEIVE?

Item	1 Students	Level 2 Students
Bursary	Up to £1,200 p.a. payable 4 weekly dependent on attendance & behaviour.	Up to £50 per month during the academic school year, dependent on attendance & behaviour.
Transport to/from School	Full payment of termly bus pass (dependent on distance from school and eligibility criteria being met)	
Business Dress	Up to £50 per term towards the cost of Business clothing (additional support may be given if circumstances require further support). An 'additional expenses form' should accompany any requests.	

Text Books & Equipment	Purchases must be made in the academic year of claim and must be essential to course of study receipts must be provided with claim.
Exam Resits	50% of cost. Resit must be in academic year of claim. Claim capped at £50.
Course Trips	£50 towards curriculum trips - further support can be requested and will be assessed on individual needs.
UCAS	Full payment of application fee
Academic Support	Support with additional learning experiences – lectures, learning materials
University/job interview costs	Discretionary – upon application
Other	Please ask if you have urgent financial needs connected to your attendance at School or to your course of study.

Level 1 and Level 2 Discretionary Awards will be allocated on the basis of the following and also following a meeting with YJordan to assess individual circumstances:

1 Level	Level 2
<ul style="list-style-type: none"> • In care • Care leavers • In receipt of Income Support/Universal Credit • Students in receipt of Disability Living Allowance and Employment Support Allowance/Personal Independence Payment • Unaccompanied asylum seeker 	<p>Category 1 If the annual household income (including tax credits) is £16,190 gross per annum or less.</p> <p>Category 2 If the annual household income (including tax credits) is between £16,191 and £25,000 gross.</p> <p>Category 3 • If the annual household income (including tax credits) is above £25,000 special consideration may be given.</p>

Please note that payments within each category banding will reflect individual circumstances and will address the needs of the individual student.

HOW DO I APPLY?

- Collect an application form from the finance office/Sixth form office/School website
- Return the completed form to the School Finance Office **AS SOON AS POSSIBLE**
- For further information see www.direct.gov.uk/16-19bursary

THE SMALL PRINT

- Bursary payments will be made on a pro rata basis. This will happen every month.
- Payments to support additional expenses will be made once approval is made.
- Payment is dependent on full attendance, and will be reduced by 20% per week for each day or part day absence. All planned absence must be pre approved by Mrs Jordan or Mr Barrett.
- Should student behaviour, attitude or attainment fall below what is deemed appropriate, payment may be reduced or withdrawn.
- Behaviour is measured against the sixth form published behaviour monitoring policy in your student handbook.
- Progress is measured at the end of each assessment window i.e. each half term, against a student's target grades issued in September Y12.

Ysabel Jordan

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